

MAY 22 1954

MEMORANDUM FOR: Assistant Director for Personnel

SUBJECT

: Reassignment

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REFERENCE

: Notice No. "Agency Reassignment

Board", dated 5 February 1954

- 1. The last official assignment of subject employee was to the position of Administrative Services Officer, Office of General Services. He has the obsolete career designation "CD-GS".
- 2. Within the career service area under the jurisdiction of the Deputy Director (Administration), there are no existing or anti-cipated position vacancies for which this employee is suited and qualified.

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3. In accordance with the provisions of the above cited reference, Mr. is hereby reported as excess to the needs of the career service area under my jurisdiction, and is nominated for an Agency-wide reassignment effort. If this reassignment effort does not result in the suitable placement of Mr. it is requested that you refer the matter to the Agency Reassignment Board.

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ES/DDA/CSB: BST: hh (22 May 54) Distribution:

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L. K. WHITE Deputy Director (Administration)

